



TRINITY LUTHERAN CHURCH

A congregation of the ELCA



13th Sunday of Pentecost

September 4, 2022

In-the-Sanctuary and Livestreamed Worship

Holy Communion

449 West Broadway PO Box 776 Monticello MN 55362
763-295-2092 www.tlcmonticello.org office@tlcmonticello.org
Facebook *Trinity Lutheran Church ELCA Monticello MN*
YouTube *Trinity Lutheran Monticello*



TRINITY LUTHERAN CHURCH

A congregation of the ELCA

WELCOME ADULTS AND CHILDREN OF ALL AGES

Thank you for worshipping God with Trinity Lutheran today! Blessings to you and your family.

Today is the thirteenth Sunday of the Pentecost season! This season recognizes “the everyday life” of the Church and the Christian. It contains approximately 25 Sundays. The liturgical color of the Trinity season is green. Green symbolizes hope and growth.

A few notes on the service today—

- *Called to contemplate the cost of discipleship, we might be helped by translating Paul’s request to Philemon into our prayer of the day: Refresh my heart in Christ. Strengthened by the company and forgiveness of Christ in holy communion and recalling God’s grace in remembrance of baptism, we can be strengthened in this hour to “choose life”—to choose life in God as our own.*
- *Most of the service is printed in your bulletin. Please participate as you are able. The **bold** print within this bulletin indicates “all read”. This bulletin is produced in fairly large print so all can participant fully.*
- *Asterisk (*) indicates all stand if you are comfortable participating in this way. You are welcome to be seated for the entire service, or to stand for select opportunities as marked with the asterisk.*
- *Hearing assist devices are available upon request. See the techs in our tech room before service.*
- *Children of all ages are always welcome to worship with Trinity. There are bulletins for children, too.*
- *Holy Communion will be celebrated at the altar today. Participation is voluntary. Communion will be distributed by servers at the front. All are invited to come forward at the direction of an usher(s). See an usher after worship for a pre-packaged communion set to take home if you prefer not to take communion at the altar. If worshipping online, communing at home, you are invited to participate with a small piece of bread or cracker, and liquid of choice—some form of juice or wine.*
- *All are invited to enjoy conversation, coffee, and treats in the fellowship hall after worship. Thank you to the Social Ministry Committee for hosting today.*
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CHURCH & STAFF CONTACT INFORMATION

Trinity Website	www.tlcmonticello.org
Trinity Facebook	Trinity Lutheran Church ELCA Monticello
Trinity YouTube	Trinity Lutheran Monticello
Trinity E-mail	office@tlcmonticello.org
Trinity Church Office	763-295-2092
Pastor Amy Chalupnik	612-282-2275 cell
Lana Waldron, Custodian	Tuesdays, Wednesdays, Thursdays

OFFICE HOURS (usual) Monday — Thursday 10:00 am - 5:00 pm

TODAY’S WORSHIP PARTICIPANTS

Pastor / Preacher	Rev. David Folkerts
Organist	Danita Sticka
Children’s Message	Susan Solli
Scripture Reader	Susan Solli
Worship Tech	Jason Chalupnik
Assistant Tech	Steve Stupar
Greeter	Marty Mardaus
Ushers	Sherie Danner
	LeAnn Nordberg

WELCOME

*OPENING SONG

O God Beyond All Praising

ELW 880



1 O God be-yond all prais-ing, we wor-ship you to-day
 2 The flow'r of earth-ly splen-dor in time must sure-ly die,
 3 Then hear, O gra-cious Sav-ior, ac-cept the love we bring,



and sing the love a-maz-ing that songs can-not re-pay;
 its frag-ile bloom sur-ren-der to you, the Lord most high;
 that we who know your fa-vor may serve you as our King;



for we can on-ly won-der at ev-'ry gift you send,
 but hid-den from all na-ture the e-ter-nal seed is sown-
 and wheth-er our to-mor-rows be filled with good or ill,



at bless-ings with-out num-ber and mer-cies with-out end:
 though small in mor-tal stat-ure, to heav-en's gar-den grown:
 we'll tri-umph through our sor-rows and rise to bless you still:



we lift our hearts be-fore you and wait up-on your word,
 for Christ, your gift from heav-en, from death has set us free,
 to mar-vel at your beau-ty and glo-ry in your ways,



we hon-or and a-dore you, our great and might-y Lord.
 and we through him are giv-en the fi-nal vic-to-ry.
 and make a joy-ful du-ty our sac-ri-fice of praise.

Text: Michael Perry, 1942–1996

Music: THAXTED, Gustav Holst, 1874–1934

Text © 1982, 1987 Jubilate Hymns, admin. Hope Publishing Company, Carol Stream, IL 60188. All rights reserved. Used by permission.

***GREETING**

The grace of our Lord Jesus Christ, the love of God,
and the communion of the Holy Spirit be with you all.
And also with you.

***CONFESSION AND FORGIVENESS**

Blessed be the holy Trinity, ☩ one God,
who is eager to forgive
and who loves us beyond our days.
Amen.

Dear friends, together let us acknowledge
our failure to love this world as Jesus does.

God of mercy and forgiveness,
we confess that sin still has a hold on us.
We have harmed your good creation.
We have failed to do justice,
love kindness,
and walk humbly with you.
Turn us in a new direction.
Show us the path that leads to life.
Be our refuge and strength on the journey,
through Jesus Christ, our redeemer and friend.
Amen.

Beloved of God:
your sins are forgiven ☩ and you are made whole.
God points the way to new life in Christ,
who meets us on the road.
Journey now in God's abiding love
through the power of the Holy Spirit.
Amen.

*SONG OF PRAISE

Refrain



This is the feast of vic-to-ry for our God. Al-le - lu - ia,



al - le - lu - ia, al - le - lu - ia. 1 Wor - thy is Christ, the Lamb



who was slain, whose blood set us free to be peo - ple of God.

Refrain



This is the feast of vic-to-ry for our God. Al-le - lu - ia,



al - le - lu - ia, al - le - lu - ia. 2 Pow - er, rich - es, wis - dom, and



strength, and hon - or, bless - ing, and glo - ry are his.

Refrain



This is the feast of vic-to-ry for our God. Al-le - lu - ia,



al - le - lu - ia, al - le - lu - ia. 3 Sing with all the peo - ple of



God, and join in the hymn of all cre - a - tion: Bless - ing, hon - or,



glo - ry, and might be to God and the Lamb for - ev - er. A - men.

***SONG OF PRAISE** *continued*

Refrain

This is the feast of vic-to-ry for our God. Al-le - lu - ia,

al-le - lu - ia, al-le - lu - ia. 4 For the Lamb who was

slain has be - gun his reign. Al - le - lu - ia.

Final refrain

This is the feast of vic-to-ry for our God.

Al-le - lu - ia, al-le - lu - ia, al-le - lu - ia.

***PRAYER OF THE DAY**

Let us pray.

Direct us, O Lord God, in all our doings with your continual help, that in all our works, begun, continued, and ended in you, we may glorify your holy name; and finally, by your mercy, bring us to everlasting life, through Jesus Christ, our Savior and Lord. Amen.

¹⁵See, I have set before you today life and prosperity, death and adversity. ¹⁶If you obey the commandments of the LORD your God that I am commanding you today, by loving the LORD your God, walking in his ways, and observing his commandments, decrees, and ordinances, then you shall live and become numerous, and the LORD your God will bless you in the land that you are entering to possess. ¹⁷But if your heart turns away and you do not hear, but are led astray to bow down to other gods and serve them, ¹⁸I declare to you today that you shall perish; you shall not live long in the land that you are crossing the Jordan to enter and possess. ¹⁹I call heaven and earth to witness against you today that I have set before you life and death, blessings and curses. Choose life so that you and your descendants may live, ²⁰loving the LORD your God, obeying him, and holding fast to him; for that means life to you and length of days, so that you may live in the land that the LORD swore to give to your ancestors, to Abraham, to Isaac, and to Jacob.

Word of God, word of life.

Thanks be to God.

RESPONSIVE PSALM 1

- ¹Happy are they who have not walked in the counsel of the wicked,
nor lingered in the way of sinners, nor sat in the seats of the scornful!
- ²**Their delight is in the law of the LORD,
and they meditate on God's teaching day and night.**
- ³They are like trees planted by streams of water, bearing fruit in due season, with
leaves that do not wither;
everything they do shall prosper.
- ⁴**It is not so with the wicked;
they are like chaff which the wind blows away.**
- ⁵Therefore the wicked shall not stand upright when judgment comes,
nor the sinner in the council of the righteous.
- ⁶**For the LORD knows the way of the righteous,
but the way of the wicked shall be destroyed.**

SCRIPTURE READING

Philemon 1-21

¹Paul, a prisoner of Christ Jesus, and Timothy our brother,
To Philemon our dear friend and co-worker, ²to Apphia our sister, to Archippus our fellow soldier, and to the church in your house:

³Grace to you and peace from God our Father and the Lord Jesus Christ.

⁴When I remember you in my prayers, I always thank my God ⁵because I hear of your love for all the saints and your faith toward the Lord Jesus. ⁶I pray that the sharing of your faith may become effective when you perceive all the good that we may do for Christ. ⁷I have indeed received much joy and encouragement from your love, because the hearts of the saints have been refreshed through you, my brother.

⁸For this reason, though I am bold enough in Christ to command you to do your duty, ⁹yet I would rather appeal to you on the basis of love—and I, Paul, do this as an old man, and now also as a prisoner of Christ Jesus. ¹⁰I am appealing to you for my child, Onesimus, whose father I have become during my imprisonment. ¹¹Formerly he was useless to you, but now he is indeed useful both to you and to me. ¹²I am sending him, that is, my own heart, back to you. ¹³I wanted to keep him with me, so that he might be of service to me in your place during my imprisonment for the gospel; ¹⁴but I preferred to do nothing without your consent, in order that your good deed might be voluntary and not something forced. ¹⁵Perhaps this is the reason he was separated from you for a while, so that you might have him back forever, ¹⁶no longer as a slave but more than a slave, a beloved brother—especially to me but how much more to you, both in the flesh and in the Lord.

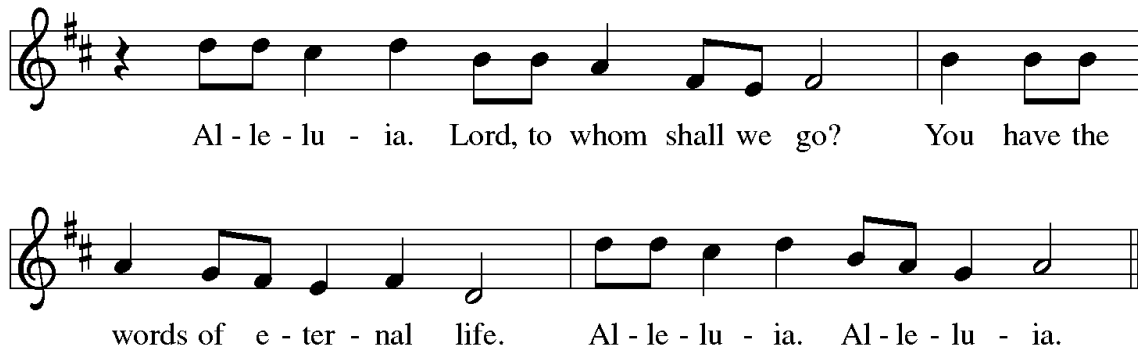
¹⁷So if you consider me your partner, welcome him as you would welcome me. ¹⁸If he has wronged you in any way, or owes you anything, charge that to my account. ¹⁹I, Paul, am writing this with my own hand: I will repay it. I say nothing about your owing me even your own self. ²⁰Yes, brother, let me have this benefit from you in the Lord! Refresh my heart in Christ. ²¹Confident of your obedience, I am writing to you, knowing that you will do even more than I say.

Word of God, word of life.

Thanks be to God.

CHILDREN'S MESSAGE

*GOSPEL ACCLAMATION



*GOSPEL

Luke 14:25-33

The holy gospel according to Luke.

Glory to you, O Lord.

²⁵Now large crowds were traveling with [Jesus;] and he turned and said to them,
²⁶“Whoever comes to me and does not hate father and mother, wife and children,
brothers and sisters, yes, and even life itself, cannot be my disciple. ²⁷Whoever does not
carry the cross and follow me cannot be my disciple. ²⁸For which of you, intending to
build a tower, does not first sit down and estimate the cost, to see whether he has
enough to complete it? ²⁹Otherwise, when he has laid a foundation and is not able to
finish, all who see it will begin to ridicule him, ³⁰saying, ‘This fellow began to build and
was not able to finish.’ ³¹Or what king, going out to wage war against another king, will
not sit down first and consider whether he is able with ten thousand to oppose the one
who comes against him with twenty thousand? ³²If he cannot, then, while the other is
still far away, he sends a delegation and asks for the terms of peace. ³³So therefore, none
of you can become my disciple if you do not give up all your possessions.”

The gospel of the Lord.

Praise to you, O Christ.

MESSAGE

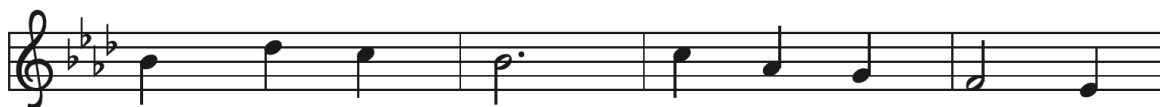




1 God's work, our hands: work - ing to - geth - er,
 2 God's work, our feet: trav - 'ling to - geth - er,
 3 God's work, our voice: sing - ing to - geth - er,
 4 God is at work in and a - round us:



build - ing a fu - ture, re - pair - ing the world,
 fol - low - ing Je - sus to plac - es un - known,
 prais - ing, pro - claim - ing to all who will hear,
 seed - lings are sprout - ing and bread's on the rise!



rais - ing up homes, plant - ing new gar - dens,
 walk - ing as friends, march - ing for free - dom,
 pray - ing for peace, shout - ing for jus - tice,
 Washed and set free, hum - bled and hon - ored,



feed - ing the hun - gry and shelt - 'ring the cold.
 run - ning the race with God's fu - ture the goal.
 claim - ing God's love for the lost and the least.
 gift - ed by grace, we re - spond in God's love.



Bless, God, our hands as we work in your name,
 Bless, God, our feet as we fol - low your way,
 Bless, God, our voice as we speak in your name,
 Bless, God, our lives as we an - swer your call,



shar - ing the good news of your gos - pel.
 shar - ing the good news of your gos - pel.
 shar - ing the good news of your gos - pel.
 shar - ing the good news of your gos - pel.

Text: Wayne L. Wold, b. 1954

Music: EARTH AND ALL STARS, David N. Johnson, 1922–1987

Text © 2019 Evangelical Lutheran Church in America, admin. Augsburg Fortress

Music © 1968 Augsburg Publishing House, admin. Augsburg Fortress

*PRAYERS

After each petition...

God of grace,
hear our prayer.
Amen.

In Our Thoughts and Prayers

- Allen & Joan @ MCC
- Darlene Backlund @ MCC
- Family of Dickie Backlund
- Colleen Commerford
- Rebecca Florek
- Diane Frencl
- Lance Gubrub
- Cole Harn
- Tammi Johnson
- Buddy Kalpin
- Jim & Shirley Kalway
- Larry & Mary Kounkel
- Bonnie Leraas
- Marty & Lyn Mardaus
- Bruce & Ann McNickle
- Mary McWilliams & Family
- Dan Mielke
- Diane Olson
- Ki Orre
- Shawn Picht
- Brad Ray
- Kathy Ray
- Steve Ray
- Kim Rose
- Sally Schmidt
- *See the Light Ministry*
- Kathleen Selken
- Shirley Swenson
- Barb Thorpe
- Selma Tuenge
- Trinity Lutheran
- TLC Pastor & Council
- Sue Yeazle

***All medical personnel,
including:***

- Kim Chartrand
- Christine Johnson
- Kristina Kjellberg
- Shalyn Roth
- Gretchen Yonak

****MCC—Monticello Care
Center***

OFFERING and MUSICAL OFFERING

Allegro, John Stanley

Copyright 1983, Augsburg Fortress

Danita Sticka

Thank you for generously contributing to your church!

Tithes and Offerings may be placed in the offering passed by the ushers.

-or- mailed to Trinity Lutheran Church P.O. Box 776 Monticello, MN 55362

-or- made automatically through Thrivent's Simply Giving (preferred) - forms are in the office, pick one up today and return next week

-or- given online through the Trinity website—go to www.tlcmonticello.org and click the link for "Online Giving (onetime or weekly giving from bank acct)"

-or- download the Tithe.ly app (green) on your phone—make a one-time gift from your bank account

-or- use your smartphone and take a pic of QRC code — one-time gift from your bank account



OFFERING PRAYER

Let us pray.

Holy God, gracious and merciful, you bring forth food from the earth and nourish your whole creation. Turn our hearts toward those who hunger in any way, that all may know your care; and prepare us now to feast on the bread of life, Jesus Christ, our Savior and Lord. Amen.

INVITATION TO COMMUNION

When you gather in Jesus' name, wherever you are, Christ is present. The bread and wine are mysteriously the real presence of Jesus Christ, and we trust that Jesus is really with us in this meal. Martin Luther would say Christ is "in, with, and under" the elements.

Distribution will be at the front this morning. You are invited to come forward at the direction of the usher(s). If communing at home, please wait and commune as Pastor Amy says the words, "The body of Christ, given for you" and "The blood of Christ, shed for you". If you prefer to commune with an individual pre-packaged wafer and grape juice, please ask an usher after the worship.

WORDS OF INSTITUTION

In the night in which he was betrayed,
our Lord Jesus took bread, and gave thanks;
broke it, and gave it to his disciples, saying:
Take and eat; this is my body, given for you.
Do this for the remembrance of me.

Again, after supper, he took the cup, gave thanks,
and gave it for all to drink, saying:
This cup is the new covenant in my blood,
shed for you and for all people for the forgiveness of sin.
Do this for the remembrance of me.

LORD'S PRAYER

**Our Father, who art in heaven, hallowed be thy name,
thy kingdom come, thy will be done, on earth as it is in heaven.
Give us this day our daily bread; and forgive us our trespasses,
as we forgive those who trespass against us;
and lead us not into temptation, but deliver us from evil.
For thine is the kingdom, and the power, and the glory, forever and ever. Amen.**

COMMUNION DISTRIBUTION AND SPECIAL MUSIC

Day Is Done, arr. Barry Bobb, 1983 Concordia Publishing House

Danita Sticka

The body of Christ, given for you.

The blood of Christ, shed for you.

Communicant may respond (*choose one*) ... **Amen. Thanks be to God. Alleluia.**

ANNOUNCEMENTS

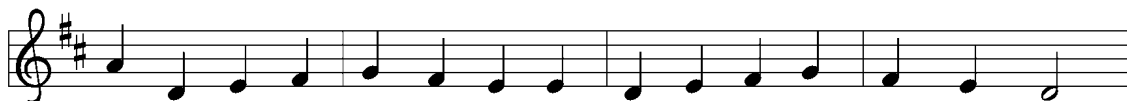
*BLESSING

God, who gives life to all things and frees us from despair, bless you with truth and peace. And may the holy Trinity, † one God, guide you always in faith, hope, and love. Amen.

*CLOSING SONG

Let Us Ever Walk with Jesus

ELW 802 v. 1



1 Let us ev - er walk with Je - sus, fol - low his ex - am - ple pure,
2 Let us suf - fer here with Je - sus, and with pa - tience bear our cross.
3 Let us glad - ly die with Je - sus. Since by death he con - quered death,
4 Let us al - so live with Je - sus. He has ris - en from the dead



through a world that would de - ceive us and to sin our spir - its lure.
Joy will fol - low all our sad - ness; where he is there is no loss.
he will free us from de - struc - tion, give to us im - mor - tal breath.
that to life we may a - wak - en. Je - sus, you are now our head,



On - ward in his foot - steps tread - ing, trav - 'lers here, our home a - bove,
Though to - day we sow no laugh - ter, we shall reap ce - les - tial joy:
Let us mor - ti - fy all pas - sion that would lead us in - to sin;
we are your own liv - ing mem - bers; where you live, there we shall be



full of faith and hope and love, let us do our Sav - ior's bid - ding.
all dis - com - forts that an - noy shall give way to mirth here - af - ter.
and the grave that shuts us in shall but prove the gate of heav - en.
in your pres - ence con - stant - ly, liv - ing there with you for - ev - er.



Faith - ful Lord, with me a - bide; I shall fol - low where you guide.
Je - sus, here I share your woe; help me there your joy to know.
Je - sus, here with you I die, there to live with you on high.
Je - sus, let me faith - ful be; life e - ter - nal grant to me.

Text: Sigismund von Birken, 1626–1681; tr. *Lutheran Book of Worship*, alt.
Music: LASSET UNS MIT JESU ZIEHEN, Georg G. Boltze, 18th cent.
Text © 1978 *Lutheran Book of Worship*, admin. Augsburg Fortress

***DISMISSAL** Go in peace. Serve the Lord. **Thanks be to God.**

POSTLUDE

Praise Ye the Lord, arr. Ethel Tench Rogers

Danita Sticka

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Announcements

Fall Kickoff NEXT SUNDAY September 11



Plan to join us on the September 11 as we kick off our fall programs. Bring your backpacks, briefcases, or tech devices to worship for a special blessing. VBS Kids will share a few songs that they learned during bible school. Plan to stay after worship for a delicious breakfast sponsored by our Youth. Sunday School will kick off with a Carnival for kids in preschool through Grade 6 immediately following the breakfast.

Hope to see you there! Bring a friend!

Worship at 9:00 am Kids Sing Blessing of the Backpacks, Briefcases, Tech Devices
Blessing of Our Refurbished Sunday School Space Sunday School & Confirmation Registration
Breakfast following Worship Kids Carnival Fun and Games

Extra Tomatoes? Zucchini? Cukes?



Peppers, tomatoes, and some beans could be found Sunday mornings at Trinity, just waiting for someone to

take them and enjoy. Thanks to those with bountiful gardens who shared some homegrown goodness through the annual Veggies Share table! The table continues through September 24. Anything left after worship will be donated to the Monticello Food Shelf.

School Supplies on Sale



Do you remember how great it was to go to the first day of school with a fresh box of color crayons? A fresh clean notebook and sharp new pencils?

Well, give that thrill to a child who may have never owned even one crayon! School Supplies are on sale everywhere! A box of 24 count crayons is 50 cents at Walmart, two for a dollar. You can buy 8 boxes for the price of a cup of coffee. That is an investment in a child you may never know but will be thanking God for your generosity. Check clearance sales too, especially after Labor Day.

Crayons	Rulers	Notebooks	Colored Pencils
Scissors	Pencils	Glue Sticks	Flash Cards
Pens	Erasers	Pencil Sharpeners	Calculators



School supplies are out and on sale at all the big box retailers, and it seems the countdown to classes has begun. It is a very busy time of transition for students and parents, and Pastor Amy recognizes that. Therefore, like past years, **Confirmation will begin with a Parent & Student Night on Sunday, September 18 and classes on Wednesday, September 21.** There will be NO class on September 28 due to a conflict in Pastor Amy's schedule.

Confirmation Registration will be open starting September 11, "Rally Sunday" or "Kickoff Sunday," and the full schedule will be available at that time, so parents and teens can plan.

For 2022-2023, the learning focus is the New Testament. Last year the Old Testament was studied and next year the Lutheran understanding of God and our world will be discussed. The curriculum has been updated slightly but the core teachings are the same. Technology will be utilized more, and outbound service will be added back in to schedule! Serving like Christ is an important part of Christian learning.

Announcements



Ruth Circle

Thursday, September 8 at 9:00 am at Marilyn's
Meetings are held off-site on the 2nd Thursday of each month. Contact Marilyn Stickford for more information. All are welcome!

Rebecca Circle

Wednesday, September 14 at 1:30 pm

Join us for Bible study, fellowship and treats! Rebecca Circle meets the 2nd Wednesday of each month at 1:30 pm in the library. Zoom is also available for those who are unable to attend in person. For more information contact Karen Stupar at kstupar@tds.net.

MEN's [STUDY]GROUP

JOIN US FOR A COOKOUT!

Monday, September 19

6:00-8:30 pm

Trinity's Men's Group will kick off their fall bible study with a barbecue supper at Trinity on Monday, September 19—6:00 pm. Bring a dish to share and something to grill.

The group meets on the 1st and 3rd Mondays at 7:00 pm in the library. Contact Tom Anderson for more information—thomas.anderson@tds.net.

All are invited!



TLC RUMMAGE



Rummage Sale

Clothing, toys, books, household items, small furniture

General Store

Baked Goods & Fresh Produce

Wednesday, September 21 — 12:00-6:00

Thursday, September 22 — 9:00-6:00

Friday, September 23 — 9:00-6:00

Donations can be brought to the church on Sunday through Tuesday before the sale. (We are unable to accept large and upholstered furniture.) See Judy Harn if you are interested in working a shift.

This Week at Trinity

TODAY, 9/4	10:00 am	Coffee Social
MONDAY, 9/5		Office closed
WEDNESDAY, 9/7	9:00 am	Gardening at the church
THURSDAY, 9/8	9:00 AM	Ruth Circle — Home of Marilyn Stickford
SUNDAY, 9/11	9:00 am	Kickoff Sunday — Sanctuary & Livestream Worship
	10:00 am	Youth-sponsored breakfast and Sunday School Carnival

Announcements

Trinity Faith & Mental Health Education Series

Session 1 — Secondary or Vicarious Trauma

Tuesday, September 20 — 7:00 pm

Trinity Lutheran Church Sanctuary

Special Guest Presenters

- Dr. Steven Loos, Psychologist & Chief Clinical Officer
Central MN Mental Health Center, Monticello MN AND
- Pat Rosales, Elk River MN, Speaker on Uvalde School Shooting WITH
- Pastor Amy Chalupnik, Trinity Lutheran Church, Monticello MN



Session 2 — Depression — Tuesday, October 18 — 7:00 pm — Sanctuary

Session 3 — Bullying — Tuesday, November 15 — 7:00 pm — Sanctuary

Session 4 — Grief and the Holidays (A Blue Christmas) — Date TBD

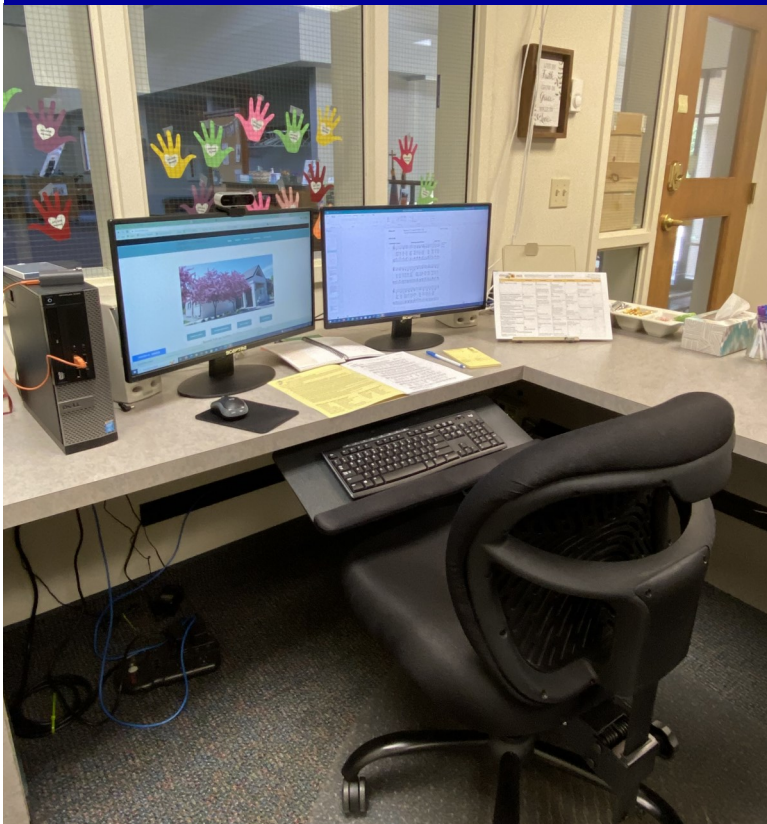
Session 5 — Rural Anger/Christian Hope — Tuesday, January 17— 7:00 pm — Sanctuary

Session 6 — Healthy Relationships and Mental Health — Tuesday, February 21 — 7:00 pm — Sanctuary

Session 7— Dementia and Relationships — Tuesday, March 21 — 7:00 pm — Sanctuary

Session 8 — TBD — Tuesday, April 18 — 7:00 pm — Sanctuary

HELP WANTED — PART-TIME OFFICE ADMIN



Trinity Lutheran Church is seeking an Office Admin to work collaboratively in a small staff environment. The position is part-time, averaging 27-30 hours per week. The position involves office management, administrative support, internal and external* communications, and volunteer recruiting/coordination. Excellent organizational and communication skills required. Computer skills essential – must have demonstrated proficiency in Publisher, Word, and Excel. Must enjoy working with volunteers. Skills in hospitality and working with databases are preferred. The position requires regular staff meeting attendance during regular church office hours. Specific duties are listed in the Administrative Assistant Job Description (please request). Could be a job shared position for the right candidates. More details available to serious inquiries.

**To apply, please submit your resume and letter of inquiry via email:
pastoramy@tlcmonticello.org**